

FERRING ROADS SCHEME ASSOCIATION

PROCEDURE FOR THE REMOVAL OF A PROPERTY FROM THE ASSOCIATION

The support for the FRSA is vital to ensure the village has well maintained roads and drainage system. It is unacceptable that the majority of residents should continue to subsidise the few non-payers, hence the procedure outlined in this document.

- January** - Invoice is issued for the year's membership
April – first reminder invoice is issued
July – second reminder invoice is issued
October – third reminder invoice is issued

The above process is repeated each year, after 3 years of non-payment by a resident the following is actioned:

- January** - a letter is sent asking the resident for feedback as to why they are not making payment and explaining the benefits of membership.
April – a final letter is sent to the non-paying resident informing them by electing not to pay the annual road fee, they have chosen not to be a member of the FRSA, they will now expose themselves to additional responsibilities.
- Under the Highway Act, they are now responsible for the maintenance of the road surface gullies and drainage fronting their property.
 - The road must not be a hazard and they are advised to take out a Public Liability Insurance Policy to protect themselves against any legal claim.
 - The FRSA will notify the local authority that they will be taking responsibility for the Public Highway that their property fronts.

No further reminders will be sent that year, the following January an invitation to become a member is then sent.

Each January the committee will meet to schedule the repairs for that year. When a road is scheduled for repair, either regular maintenance or emergency, any non-payers will have to pay their total arrears before any repair is undertaken outside their property. When a property is removed from the scheme then the FRSA public liability insurance also ceased to cover that property.