



# FERRING ROADS SCHEME ASSOCIATION

## Procedure for the removal of a property from the association

The support for the FRSA is vital to ensure the village has well maintained roads and drainage system. It is unacceptable that the majority of resident should continue to subsidise the few non-payers, hence the procedure outlined in this document.

<b>January</b>	-	Invoice is issued for the year's membership
<b>April</b>	-	first reminder invoice is issued
<b>July</b>	-	second reminder invoice is issued
<b>October</b>	-	third reminder invoice is issued

The above process is repeated each year, after 3 years of non-payment by a resident the following is actioned:

<b>January</b>	-	A letter is sent asking the resident for feedback as to why they are not making payment and explaining the benefits of membership.
<b>April</b>	-	A final letter is sent to the non-paying resident informing them they have elected not to pay the annual road fee over the last 3 years, they have chosen not to be a member of the FRSA, and have exposed themselves to additional responsibilities which are listed under non-member classification below.

No further reminders will be sent that year, the following January an invitation to become a member is then sent.

Each January the committee will meet to schedule the repairs for that year. When a road is scheduled for repair, either regular maintenance or emergency, any non-members will have to pay their total arrears before any repair is undertaken outside their property.

### Non-Member Classification

If your membership fees are not paid by 30 June each year, you have the classification of a non-member until such times as your membership fee is received, you have chosen to take responsibility for the following:

- Under the Highway Act, you are now responsible for the maintenance of the road surface gullies and drainage fronting their property. The road must not be a hazard, if the WSCC do consider it a safety hazard they will first approach the FRSA about the matter, if we inform them you are a non-member, they will seek to repair the road and they will legally charge you for that repair which could run into thousands of pounds.
- Should anyone have an accident on the road fronting your property and you do not have public liability insurance cover any legal claims would need to be met by you as an individual, so you are advised to take out a Public Liability Insurance Policy to protect yourselves against any legal claim.