



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 12th July 2023
at 8 Ferring Marine.

Members Present: Trevor Martin (Chairman) Graham Groom (Roads)
David Champ (IT & Website) Sue Samuel (Treasurer)
Jackie Ring (Roads Registrar) Simon Thompson (Gardens)
Pauline Edwards (Secretary) Stuart Salter (Publicity)

Apologies:

Apologies had been received from Nikki Hall.

Chairman's Welcome:

Trevor Martin welcomed all to the meeting.

Minutes of Previous Meeting:

Agreed as a true and accurate record: Trevor Martin signed and dated them accordingly.

Current Projects:

i) 2023 AGM Minutes

The committee agreed content of the minutes ready for approval at the 2024 AGM. They will be published in their present form on the web site and where space permits on the FRSA noticeboards. Matters arising from 2023 AGM were:-

a) 20mph village speed limit

Trevor Martin had written to the Parish Council on this matter, and it will be on the agenda for the Roads, Communities & Sports Committee meeting being held on 14/8/23. Trevor Martin will be attending. The FRSA committee were not fully in agreement with this proposal but concluded it should be discussed at Parish level.

b) Inclusion of garden funds fee with service charge

Committee agreed to implement this for 2024, sum yet to be decided. Those present at the AGM were in full support of this measure to guarantee a reasonable sum is available for the maintenance of the five FRSA garden sites.

ii) Strategy for recruiting Chairman – January 2024

It was agreed that an article/advertisement will be placed in the next available edition of All About Ferring. Information will be also emailed to Scheme members along with placing an advert on the FRSA noticeboards and website.

iii) Gas Mains upgrade

There has been a delay in start of works, approximately five to six weeks. A team of four were due to start work w/c 10th July on Oval Way, South Drive and West Drive. Any property owner with concerns could speak to the person in charge, Peter Hanson (07821 335393) as this matter is totally outside the remit of the FRSA.

iv) Term of office schedule

This document has now been agreed and will form part of all future AGM preparations as a three-year term of office commences at an AGM and any election or re-election of committee members will take place at the AGM.

Members Reports:

Treasurer:

The June 2023 monthly report had been circulated showing that 2023 membership fees of £97552 and arrears of £1145 had been received to date. The new procedure in place to raise the

query of non-payment and outlining the consequences of this decision with lapsed members has resulted in four properties now re-joining the FRSA scheme. Reminders will be sent out during July for any unpaid 2023 service charges.

Roads:

Graham Groom has met Chris Headon and areas for some form of maintenance are Florida Road, Upper West Drive/Clover Lane/Ferringham Lane junctions and Clover Lane/Ansisters Road junction. This matter will be discussed further with two nominated contractors to seek their advice in conjunction with obtaining quotes. Where at all possible work will not commence until Gas Main work has been completed in the relevant areas.

Trevor Martin had contacted Southern Water regarding pre-notice on any potential work on FRSA roads. He was informed no such work is envisaged for 2023 and was re-directed to a website www.one.network as a resource for the future.

Drains:

Remedial work for drains on Beehive Lane has been re-looked at. It should be noted that when conducting this work, it may have an impact on driveways for FRSA scheme members. Letters will be sent to those affected to confirm this. Any work required on their own properties is at an owner's expense: FRSA responsibility remains to roadside edge only.

Gardens:

The new contractor David Saunders, a sole trader, will be asked if he can provide more time for work on the gardens. Simon Thompson, garden manager, has put in personal time on the Highdown and Langbury Lane sites and the committee thanked him for this. Two replacement barrels planters are being sourced for these two sites. The resident who has his fence line adjacent to the Langbuy Lane site was thanked for securing the FRSA sign to his fence, as it would appear the sign regularly appeared within his own garden. Clover Lane site is the next focus area.

Website/IT:

A decision has been made that Xero software will not be adopted for 2024. Work has been completed to simplify the current process and will be used for the third reminder process at the end of September 2023. The treasurer is also aware that scanning in cheques on an individual basis for 2024 will enable record keeping to be more efficient and trackable.

Roads Manager and Property Register:

Nothing to report.

Any Other Business:

Trevor Martin contacted agent for Tudor Court Development which is expected to be completed by October 2023. He will be meeting with managing agent with the aim to secure FRSA membership fee payment within the service charge made to individual units.

The committee would like to express their gratitude to Anne Harris who resigned from the committee at the 2023 AGM. We appreciated the many years of long service she had given to the FRSA, last role being membership secretary. Her historical knowledge had been invaluable to all committee members, and we all wish her well for the future.

Future meetings :Monday 11th September 2023 and Wednesday 15th November at 5 Herm Road. October and December 2023 meetings have yet to be agreed. The meeting concluded at 8.15pm.