



## FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 10<sup>th</sup> July 2024  
at 8 Ferring Marine, 6pm start.

### Members Present:

Jackie Ring (Chairman)  
David Champ (IT & Website)  
Simon Thompson (Garden)  
Sue Samuels (Treasurer)  
Shirley Ellerbeck (Publicity)

Clive Butcher (Roads Liaison)  
Nikki Hall (Road Warden)  
Pauline Edwards (Secretary)  
Graham Groom (Roads)

### Apologies:

All committee members attended meeting.

### Chairman's Welcome:

Jackie Ring welcomed all to the meeting and introduced Shirley Ellerbeck to the committee, confirming her appointment as Publicity Manager. Committee expressed their gratitude to outgoing Publicity Manager, Stuart Salter who had provided a long-standing wealth of knowledge and assistance to the efficient running of FRSA.

### Minutes of Previous Meeting:

May 2024 minutes were agreed as a true and accurate record: Chairman signed and dated them accordingly.

### Feedback from 2024 AGM

Overall committee felt that all questions raised were answered with relevant information available to them. Point of village speed limit and such options as using white/black 20mph signage were subsequently raised at the FPC meeting on 17/6/24 by Jackie Ring. It would appear this approach would not be permitted and the FPC will not be revisiting the matter due to the data collected from Vehicle Activated Speed sign exercise in 2023/2024. Results from this exercise can be found on FPC website under "I want to" page.

Date for 2025 AGM will be brought forward to late February/early March to make meeting more relevant for historic reporting.

Action: **Committee** to agree date at next meeting.

### Review of action points

- **Completed**

The Digital Gully Map of 360+ gullies was fully completed and a browser link has been sent to all committee members. **CB/DC**.

IT access to circulate link to view FRSA database "works" page has been provided to committee by **JR**.  
FRSA map – road additions of The Birches and Pebble Lane. **DC**

- **In Progress**

Quotes for 2024 drain repairs list to be produced. Gem Garage/Brook Lane site costs were approved by committee in June 2024 and work was underway at time of meeting. **RSC**

Ownership/maintenance matters for Ocean Drive garden site. Initial response and dialogue with P & F Estates Ltd ongoing. **ST**

Bench repairs/replacement for Ocean Drive and Langbury Lane garden sites. **ST**

WSCC provided a copy of paperwork, "Licence to plant in the Highway" granted in 6/12/93 for Langbury Lane garden site. **ST**

- **Deferred**

All About Ferring articles September, and December 2024. **SE**

## **Reports:**

### **Gardens**

Recent work includes general maintenance at Ocean Drive, Highdown and Langbury Lane. Following complaint from scheme member regarding the island site at The Grove, gardener attended to rectify. Licence document (dated Dec 1993) provided by WSCC for Langbury Lane garden site now in FRSA possession. Committee to agree on whether changes are required to suit the current layout and ongoing requirements, such as tree maintenance or planting. Matter of bench repairs still ongoing

Action: **ST** to provide further details for maintenance of Langbury Lane site and bench.

Ocean Parade garden site communication with P & F Estates Ltd ongoing.

Action: **ST** to write to P & F Estates Ltd regarding obtaining licence document to mirror Langbury Lane garden site.

**JR** to advise **ST** of any covenants attached to site.

### **Roads Sub Committee**

RSC to meet with Conway's w/c 15/7 to discuss quote for CCTV survey work to be completed using newly created drains map of FRSA roads. This survey will also better inform committee on viable solutions and costs for current known problem areas. Committee were in receipt of a Flooding Considerations and Policy from RSC. Jackie Ring would aim for any new flooding policy to fit with existing FRSA documentation, possibly warranting a standalone policy.

Action: **RSC** to provide committee with confirmation of costs and outline of analysis to be received following completion of survey. **Costs yet to be approved.**

Action: **Committee** to provide feedback on draft document; Flooding Considerations and Policy to JR.

### **Treasurer**

Bank balance as at 30/6/24 was recorded as approximately £157,000. Treasurer was pleased to report that arrears of £1850 had been received this year so far. Second quarter reminder letters to be produced in August 2024 (email/post) and third quarter reminders will be produced in October 2024 with all letters being hand-delivered.

Action: **SS/DC/NH**. Email/post/hand deliver second reminders for unpaid membership fees.

### **Any other business – Committee**

Island site at the Clover Lane site is need of attention which is outside remit of general maintenance work.

Action: **ST** to obtain quotes.

### **Any other business – Chairman**

Matter of the state of road conditions following SGN contractors Dunkerton's, working on FRSA network was discussed. It was agreed that Clive Butcher will visit any site following complaints received from members. If FRSA agree remedial work is required, then RSC will work with Dunkerton's to resolve. Should FRSA judge no further action is required and scheme member not in agreement, they will be provided with contact details for Dunkerton's to pursue further.

Next meeting is 3/9/24 – 7pm at 8 Ferring Marine. It was agreed that "Date of Next Meeting" should be shown on agenda for future meetings.

The meeting concluded at 7.30pm