



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Monday 7th March 2022 at 8
Ferring Marine

Members Present: Trevor Martin (Chairman) Graham Groom (Roads)
Simon Thompson (Gardens) Nikki Hall (Road Wardens)
David Champ (IT & Website) Anne Harris
Stuart Salter (Publicity) Pauline Edwards (Secretary)
Denise Ibbertson (Property Register)
Jackie Ring (Treasurer)

Apologies:

All committee members were present at meeting.

Chairman's Welcome:

Trevor Martin welcomed all to the meeting.

Minutes of Previous Meeting:

Agreed as a true and accurate record: Trevor Martin signed and dated them accordingly.

Current Projects:

i) All about Ferring article - ongoing 2022

Copy had been submitted along with a photo of completed road works of Beehive Lane for April 2022 issue. Editor of the magazine welcomed a regular, quarterly feature from the FRSA. It was agreed at the meeting that a further article would be produced for July/August 2022 with a copy deadline of last week May 2022. This would give us the opportunity to report back on the AGM. Timing of subsequent articles are to be agreed by the committee during the year. Wording for the strap line would be "Ferring Roads Scheme Association Committee. Working hard on your behalf." for all subsequent issues.

ii) Committee photos - web site

Two further committee members have submitted their photos to David Champ. Chairman will continue to encourage all committee members to provide a photo.

iii) Web Site Changes

Prior to the meeting, the chairman had circulated two drafts for all the committee to consider with regards to the update of the home page on FRSA web site. It was agreed that key points to be considered and then published were: -

Purpose of FRSA, Objectives 2022, Review of 2021 Objectives and Helpful information to signpost scheme members for common complaints/queries not within the remit of the FRSA.

Various elements were discussed at the meeting and chairman would be providing a further draft to discuss/review for the April meeting. (COMMITTEE MEMBERS NOW IN RECEIPT OF THIS 3RD DRAFT)

iv) AGM - 21/5/2022, 10am start

The secretary had already provided the committee with drafts for the **Notice and Agenda**. To ensure that the material for hand delivery by Road Wardens reached the scheme members by 30/4/2022, Nikki Hall would need printed matter by w/c 11/4. Based on current email list we would need to print approximately 930 sets of material and a further 440 would receive material by email. The Chairman and Secretary need to compile material prior to next meeting for printing. It was noted that only scheme members (who had paid 2021 and /or 2022 fees) would be admitted to the AGM.

Members Reports:

Treasurer:

482 scheme members are still to pay 2022 fees, of which approximately 120 out of a total of 315 were sent their invoice in January 2022 by email. These would be sent a letter by email when reminders are sent out at beginning of April, thanking them for use of their email address and stating that invoice was sent in January 2022 with usual advice that this may have landed in their junk/spam inbox. Scheme members who receive hand-delivered material will receive their reminder w/c 11/4. £280 from 2021 arrears has been received in February 2022, a total of £667.50 to date. 2021 accounts are currently with the auditor for sign-off. There was a concern raised with regards to the voluntary contributions made to the garden fund; currently £4120, as at 28/2/22 compared to £5997, as at 28/2/21. A cul-de-sac consisting of 8 scheme members will be chased by the Chairman for full payment of 2022 fees as they have only paid £160 instead of the invoice value of £600.

Roads:

Road Works/Repair and Resurfacing – Drivepoint has completed the contracted work on Beehive Lane although there were some concerns regarding the finish around the drains. It was agreed that lack of kerb stones/edging may have contributed to this matter. Graham Groom will raise this with contractor. The pothole in Brook Lane is scheduled for repair w/c 7/3. The TRO enforcement point of contact is Arun Council and relevant details will soon be posted on website.

White Lining - The line work from Beehive Lane and surrounding roads was of exceptional quality and it was agreed that the company, Central Line Markings, is our preferred supplier for future work.

Drains/Gully Pots – Graham Groom is in receipt of quotes based on a day rate. Typical charge is around £500 plus vat for one vehicle and operative working an 8-hour shift, with capability of around 45-50 drains per day. This does not include disposal of waste which would be a further £105 plus VAT per tonne or we could consider hiring a skip ourselves. There are approximately 400 drains/gullies/soakaways within the scheme and Graham will be prioritising and actioning the work required.

Gardens: It has been decided to no longer use the Green Thumb lawn service. Simon Thompson has concerns regarding the current shortfall in the voluntary fund. This will need a regular review to manage the costs effectively and within budget.

Website/IT: Web site does seem to have some dated content at present. Material from AGM from the members reports (Roads and Gardens) will form the content on website but should be updated on a rolling, quarterly basis thereafter. Material published in All About Ferring will also be posted on the website.

Road Wardens. Nothing exceptional to report.

Publicity: Stuart Salter had circulated the precis summary of historic minutes from 1940 and 1950's. He will now be looking at 1960's onwards: with all the original material now thankfully presented in in a typed format.

Any Other Business:

The Chairman had attended the last Highways Meeting and was able to report about the resurfacing and line work for Chalet Road and Beehive Lane. He also gave them a copy of the new FRSA map and was able to clarify that from the junction of Brook Lane to Greystoke Road, Ferringham Lane is not part of the scheme.

Chairman stated that another 10 addresses had been added to the email list of scheme members from Guernsey/Jersey/St Aubins and St Helier Roads. Chairman was little disappointed with the response.

The meeting closed at 8.50pm. The next meeting would be held on 13th April at 5 Herm Road with following meeting of 11th May at 8 Ferring Marine; both 7pm start.