



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 13th March 2024 at
8 Ferring Marine

Members Present: Jackie Ring (Chairman) Graham Groom (Roads)
David Champ (IT & Website) Nikki Hall (Road Warden)
Simon Thompson (Garden) Pauline Edwards (Secretary)
Sue Samuels (Treasurer)

Apologies:

Apologies had been received from Stuart Salter.

Chairman's Welcome:

Jackie Ring welcomed all to the meeting.

Minutes of Previous Meeting:

January 2024 minutes were agreed as a true and accurate record: Chairman signed and dated them accordingly.

Review of action points

- **Completed**

2024 Aims/Objectives changed on web site.

AGM venue booked – 1st June 2024 – 10am start at Ferring Retirement Club.

AGM agenda/2023 accounts agreed and available on website.

AGM publicised in letter accompanying 2024 invoice, which provided significant savings to FRSA along with an environmentally greener approach in the process.

Annual gully clear and road sweep completed.

We have decided not to push ahead with the adoption of Xero. Whilst it would be a serviceable system for the FRSA, the current committee members are familiar and content with the current spreadsheet which broadly meets our needs.

Signature changes for all committee members email addresses.

- **In Progress**

Roads Manager support role job description and sources of professional assistance. **GG/JR**

All About Ferring articles, May, September, and December 2024. **PE**

AGM publicity – Facebook, noticeboard and what's on section of All About Ferring (May 2024)

PE/JR

Priority list for gully/soakaway works for 2024. **GG/JR**

- **Deferred**

FRSA map – road additions **SLS**

Issues raised by Scheme Members since January 2024 meeting.

Drainage remains a concern to some scheme members. The committee will endeavour to resolve the most pressing issues during 2024.

Reports

- **Treasurer**

Bank balance as at 13/3/24 was recorded as approximately £140,000. Treasurer was pleased to report that arrears of £1100 had been received this year so far.

- **Roads Manager**

Road sweeping completed in three visits. Roads were only swept where the contractor deemed it necessary; to avoid any unnecessary damage to road surfaces. Unfortunately, gas mains work has not yet been completed but the sweep had been delayed for as long as feasibly possible.

Remedial road marking and surface work completed. It should be noted that any pole road signs on FRSA roads remains the responsibility of the WSCC.

Three hundred drain gullies have been cleared and a report of any concerns has been raised by contractor for FRSA consideration. It is likely that the FRSA will require professional guidance on specifying work required for drainage issues.

Action: ST will contact a Civil Engineering consultant, with a view to arranging a meeting in the first instance. CCTV work is on hold until this meeting takes place.

- **Garden Manager**

Garden benches in Langbury Lane and Ocean Parade have been inspected. Repairs are required for Langbury Lane.

Further planting to take place on Ocean Parade and Langbury Lane sites. Highdown Way site due to have work completed during latter part of March with Clover Lane scheduled for later in 2024.

ST attended Environmental Matters meeting (sub-committee for PC) – January 2024. The WSCC donate a tree scheme was discussed at this meeting. Publicity was also found in the Parish Flyer and All About Ferring March issue. It is hoped that should FRSA scheme members take advantage of the scheme, that they consider the ongoing effects on drainage and road maintenance requirements carried out by the FRSA.

Action: ST to contact WSCC to establish - a) if there is any record of an historic agreement relating to the use of Langbury Lane, b) and within it, where do responsibilities lie. ST to research ownership of the benches at Langbury Lane and Ocean Drive before arranging repairs.

- **Roads Warden**

2024 invoices had been emailed/hand delivered by third week February. Thanks were given to all volunteers who had assisted the FRSA with this.

Any other business – Chairman

Charman expressed her thanks to Stuart Salter for his assistance with seeking quotes for the renewal of Public Liability Insurance policy. The policy now in place provided significant savings to the FRSA.

Any other business – Committee

GG wanted to express his thanks on behalf of the committee for our new Chairman's involvement with the road/drainage issues that the FRSA are currently working on. A tremendous level of work has been put into these maintenance matters to date.

Next meeting is 15/5/24 – 7pm at 8 Ferring Marine.

Action: ST/GG/SS/JR to circulate draft reports for 2024 AGM to committee prior to the May 2024 meeting.

The meeting concluded at 9.00pm