



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 11th May 2022
at 8 Ferring Marine

Members Present: Trevor Martin (Chairman) Graham Groom (Roads)
Nikki Hall (Road Wardens) Anne Harris
David Champ (IT & Website) Simon Thompson (Gardens)
Stuart Salter (Publicity) Pauline Edwards (Secretary)
Jackie Ring (Treasurer)

Apologies:

Apologies were received from Denise Ibbertson.

Chairman's Welcome:

Trevor Martin welcomed all to the meeting.

Minutes of Previous Meeting:

Agreed as a true and accurate record: Trevor Martin signed and dated them accordingly.

Current Projects:

i) Web Site Changes

New home page is now live after committee submitted their feedback to David Champ

ii) AGM - 21/5/2022

The following was agreed or actioned:

Pauline Edwards will collect key to Retirement Club.

All committee members to be at venue for 9.30am.

Order of reporting will be Roads Manager, Garden Manager, Treasurer and then conclude with Chairman.

Trevor Martin has already circulated a draft of his report to committee.

The remaining three committee members' reports will be sent to Trevor Martin for comment.

Jackie Ring will provide Nikki Hall a list of scheme members who are entitled to attend AGM.

Nikki Hall will "check in" scheme members at the door.

Jackie Ring to check that current auditor will agree to doing 2022 accounts.

Badges have been prepared for all committee members.

Pauline Edwards was proposed as Secretary by David Champ and seconded by Nikki Hall

Graham Groom was proposed as Roads Manager by Simon Thompson and seconded by Stuart Salter.

iii) Email address data collection

Based on 2022 objective we are 45 scheme members off target for this data collection. Jackie Ring will supply Pauline Edwards with scheme members not yet on the email list for her road. To ensure accuracy, it was suggested that we ask members to email the secretary in the first instance.

Members Reports:

Treasurer:

Jackie Ring had circulated the figures to 30.04.22 prior to meeting. Income for April 22 was £10635 and year to date was £90708, representing 83% of fees paid in 2022 compared to 81% for 2021. Arrears of £1367 have been paid as at 30.04.22. As at today's date 85% of fees have been paid.

Garden voluntary contributions are 21% down (£1425) and this continues to give the committee concerns for 2022.

Roads:

Road Works/Repair and Resurfacing – Graham Groom has been quoted £225 plus VAT per pothole repair. A list of required repairs will be produced.

It should be noted that very rarely does the FRSA get approached by utility companies to discuss any digging work on the scheme's roads.

White/yellow Lining - The "s" from stop sign at junction of Chalet Road will be reinstated free of charge. On 16/5/22, Hi-Ways will be rectifying any inferior line work as part of the TRO. Parish Council are aware of situation. Drivepoint can appoint contractor for any line work when required. A list of required work will be produced both as additional and refresh lines.

Drains/Gully Pots - To raise drain gullies on Beehive Lane to match road level, Drivepoint has quoted £1270 plus VAT (located outside numbers 7, 11a and 25a). This was agreed by committee to proceed. Contractor will liaise with relevant scheme members. They will also as a free of charge exercise remove all road chippings from drain gullies in this road.

A quote to construct new soakaways has been received: ranging from £1100 (one) to £1800 (four) plus VAT. This is the best solution to dealing with any surface water puddling on road surface complaints from scheme members. Trevor Martin and Graham Groom will agree the works to be done and action accordingly. It should be noted that this will be for the benefit of the road not individual properties.

Drain Fixers has completed a two-day survey of all drains within the FRSA scheme. This resulted in a quote of £6450 plus VAT to test/flush by vacuum tanking around 210 drains, representing 60% of the drains managed by FRSA. Following this task, the company would then identify any drains requiring repairs through a CCTV exercise, providing photographic evidence - cost £2500 plus VAT. Committee agreed for both tasks to be actioned.

Gardens: It was expected that summer bedding will be in garden areas within the next month or so. Updated photos of gardens are now on website. Lack of funds may cause problems later in the year. Graham Groom asked whether some financial assistance may be available from the Parish Council or Conservation Society. This is to be investigated along with other measures to increase the fund through publicity/fund raising.

Website/IT: Now all committee have their photos on the website. Trevor Chairman thanked all for agreeing to this.

Road Wardens. Nothing exceptional to report.

Publicity: Jackie Ring will check all committee members details on noticeboards and circulate to committee. These can then be verified and agreed for posting onto website and update notice boards accordingly. Pauline Edwards will provide Stuart Salter with printed updated list.

Any Other Business:

- i) Trevor Martin will write to developers who are constructing 4 new properties in Pebble Lane (near to Ferringham Lane/Cedar Close), to invite the management company responsible for the road to join FRSA scheme.
- ii) Graham Groom will circulate an email he received from Parish Council to Trevor Martin and Simon Thompson. Email outlines that a new sub-committee of Parish Council called General Purpose Issues (GPI) is now in place after dissolution of Highways and Environment committees. Relevant FRSA committee members are being welcomed to join this new group.
- iii) All About Ferring July/August issue, suggested topics were: -
 - a. AGM
 - b. Photo of a garden spot to be supplied to Pauline Edwards by Stuart Salter. This will then lead to a paragraph of text about the voluntary contribution fund and ways to donate.
 - c. Repeat request for members to provide email address for future correspondence.
- iv) Trevor Martin had been approached by a resident in Corner Garth regarding the possibility of becoming part of the FRSA. After a discussion the reality was that they wanted their pavements repaired. Consequently, they were referred to the WSCC.

The meeting closed at 8.30pm

The next meeting will be held on Monday 6th June at 5 Herm Road