



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 15th May 2024
at 8 Ferring Marine

Members Present:

Jackie Ring (Chairman)	Clive Butcher (Roads Liaison)
David Champ (IT & Website)	Nikki Hall (Road Warden)
Simon Thompson (Garden)	Pauline Edwards (Secretary)
Sue Samuels (Treasurer)	

Apologies:

Apologies had been received from Stuart Salter and Graham Groom.

Chairman's Welcome:

Jackie Ring welcomed all to the meeting and introduced Clive Butcher to the committee, confirming his appointment as Roads Liaison. Clive will be working as member of the Roads Sub-Committee, also consisting of Jackie Ring, Graham Groom and David Champ.

Minutes of Previous Meeting:

March 2024 minutes were agreed as a true and accurate record: Chairman signed and dated them accordingly.

Review of action points

- **Completed**

First meeting held with Civil Engineering consultant, Neil Stevenson. Further meetings may be required.

GG/JR

Roads Liaison role appointment made & roads sub-committee formed. **JR/GG/DC**

Priority list for gully/soakaway works for 2024. **Roads sub committee**

Ownership of five garden sites managed by FRSA showed the following:

- WSCC, title number-WSX335976 hold title of the garden site at Langbury Lane)
- P&F Estate Ltd – purchased 10 December 2019 title number-WSX87106.
- Remaining three other garden sites show no “ownership” details on Land Registry database. **JR**

AGM 2024- circulated draft reports for 2024 AGM to committee **ST/SS**

Publicity – Facebook, noticeboard and what's on section of All About Ferring May 2024 **PE/JR**

- **In Progress**

All About Ferring articles September, and December 2024. **PE**

Contact WSCC to establish - a) if there is any record of an historic agreement relating to the use of Langbury Lane, b) research ownership of the benches at Langbury Lane and Ocean Drive before arranging repairs.

Initial contact with WSCC did not provide adequate response for Langbury Lane. **ST**

Contact P & F Estates Ltd regarding ownership of land on Ocean Drive garden site **PE**.

AGM 2024 report **GG**. Chairman report now issued **JR**.

- **Deferred**

FRSA map – road additions **SLS**

Issues raised by Scheme Members since March 2024 meeting.

A system is now in place to record these issues on FRSA main database. Links on the FRSA web site advise scheme members how to raise such matters. Roads subcommittee will manage this process, but it was agreed that all committee members have facility to access, view only, this database. Home page of web site currently lists principal areas of work being considered for quotation/repair which will be updated accordingly.

Action: **JR/DC** to circulate means of access to view FRSA database “works” page

Reports

- **Treasurer**

Bank balance as at 15/35/24 was recorded as approximately £155,000. Treasurer was pleased to report that arrears of £1680 had been received this year so far from eighteen scheme members. First quarter reminder letters have been circulated.

- **Roads Sub Committee (RSC)**

It was agreed that the newly formed roads sub-committee will have discretion to spend up to £5,000 on any repairs.

Map of all drainage gullies under FRSA remit is currently in progress, along with narrative on condition and repairs required/actioned.

Survey has been completed on Brook Lane/Gem Garage drainage and along with current list of 2024 repairs. The required works are being discussed with potential contractors.

Following drainage survey, further information/work is required to complete the task list.

Initial meeting with an external consultant civil engineer took place. Further meetings may be required.

Action: **DC/CB** to complete drain gullies mapping of FRSA roads

RSC to provide quotes for 2024 drain repairs list.

- **Garden Manager**

Costs for repair and replacing benches have been sourced. Matter still under review until ownership of two garden sites and benches have been clarified, particularly as the benches carry memorial plaques.

Since last meeting:

Langbury Lane received a major overhaul: additional thirty-six plants placed in new bed.

Highdown crazy paving tidied and replacement plants put into barrel.

The Grove 6 perennial geraniums planted.

Clover Lane shale border and centre section weeded. Further work required on this site.

ST attended Environmental Matters meeting (sub-committee for PC) – ??? 2024. Arun & Adur have formed a joint flood liaison committee. It was noted that replacement fencing has been completed around The Warren pond area.

Action: **ST** to continue conversation with WSCC to establish who is responsible for the maintenance of the garden benches at Langbury Lane & Ocean Parade.

PE to draft letter to P & F Estates Ltd re Ocean Drive garden site

- **Roads Warden**

2024 reminder letters in process of being hand delivered.

Any other business – Committee

It was agreed to provide thirty copies of agenda, minutes and 2023 accounts for AGM participants.

Action: **PE/SS** to print off requirements.

Any other business – Chairman

All committee members will be provided with Logo/named ID badges. These will be worn when visiting scheme members or meeting with appointed contractors.

Next meeting is 10/7/24 – 7pm at 8 Ferring Marine.

The meeting concluded at 8.45pm