# FERRING ROADS SCHEME ASSOCIATION Minutes of the Executive Committee Meeting held on Wednesday 7<sup>th</sup> May 2025



1. MEMBERS PRESENT: Jackie Ring (Chairman)
David Champ (IT & Website)
Graham Groom (Roads)

Graham Groom (Roads) Simon Thompson (Gardens) Nikki Hall (Road Wardens) Clive Butcher (Roads Liaison) Shirley Ellerbeck (Publicity) Sue Samuels (Treasurer) Pauline Edwards (Secretary)

#### 2. APOLOGIES:

All committee members were present for meeting.

#### 3. CHAIRMAN'S WELCOME:

All were welcomed to the meeting, with no changes required to agenda. Chairman Jackie Ring expressed her thanks to committee for covering her absence at recent AGM, held at the end of March 2025.

#### 4. MINUTES OF PREVIOUS MEETING:

The minutes of the February 2025 meeting were approved as a true and accurate record. The Chairman signed and dated them accordingly.

#### 5. REPORTS

#### **Treasurer**

Total funds in hand stood at £255,000. A further £800 from solicitor fees had been received since February 2025 meeting. April 2025 payment chasing letters had been emailed/hand delivered. Second reminder letters will be despatched July/Aug 2025. Large payments for drain/gully work should be expected in the next two/three months.

Action Point: second reminder letters to be despatched July/Aug 2025.

#### **Roads Sub-Committee**

Completed Action Point: First phase of drain repairs completed 14<sup>th</sup> April.

## **Drainage**

Second phase of drain/gully repairs programmed to commence w/c 26/5/25, affecting 16 locations. Contact will be made with individual scheme members to advise accordingly. For 2025, It is anticipated that total spend for drain/gully and road repairs will be in region of £220,000.

Annual gully clearance will be scheduled after completion of second phase of drain repairs.

Action Point: Confirmation of date for annual gully clear

Advise relevant scheme members regarding schedule of second

phase drainage repairs.

#### **Road Repairs**

Road marking work had been completed this week Parish Council had raised a query regarding sight of double yellow lines around Pantiles area. Clive Butcher, Roads Liaison made it clear that no additional lines had been introduced onto any FRSA roads, purely reinstating what should be in place. In the Pantile area, some previous line markings had been concealed by overgrowth of grass on verge areas. Jackie Ring, Chairman would feed back this information to Parish Council.

Following consultation with the appointed engineer and contractor working for FRSA, a minor road repairs list has been produced, identifying around 100 issues to be resolved. It is anticipated that these repairs will be completed before close of Autumn 2025.

Action Point: Confirmation of start date and costs for minor roads repairs to be

advised.

#### **Gardens**

Simon Thompson advised that a meeting has been set up for 15<sup>th</sup> May with appointed gardener David, for a review of all five garden sites, both in terms of past and future planting. A plan for centre planting on Barbary/Clover Lane will also be addressed. Costings will be presented at next meeting for all remedial works.

Action Point: Conclude form of agreement for Ocean Parade garden site.

Complete change to FRSA signage on garden sites.
Planting for centre section of Clover/Barbary Lane
Costings for remedial works required across five sites.

#### **Publicity**

Article in April 2025 edition of All About Ferring was published. Key access to Village Hall Car Park noticeboard has now been resolved. Next article is to be published in All About Ferring July 2025 edition; copy deadline being first week June, ideally last week May 2025.

Action Point: Draft for July 2025 issue of All About Ferring to be sent to

committee.

#### IT & Website

Emailing of first reminders to chase for payment of membership fee completed without any issues. Substantial progress had been made with archiving of historic material.

#### **Road Wardens**

Majority of first reminder letters had been delivered, greatly helped with the addition of new road wardens.

#### 6. DEALING WITH ABUSIVE/INTIMIDATING BEHAVIOUR FROM FRSA RESIDENTS

Completed Action Point: Policy now fully approved and published on website.

### 7. REVIEW OF CONSTITUTION DOCUMENT.

Following amendments from last meeting, Committee agreed further changes to third draft. These Amendments will be incorporated as a fourth draft and circulated to committee for final content agreement at next meeting.

ACTION POINT: Jackie Ring/ Pauline Edwards to circulate fourth draft version to

committee.

# 8. REVIEW OF MINUTES FROM 2025 AGM

Committee agreed content of minutes so can now be published on website, awaiting full and final approval at the 2026 AGM.

ACTION POINT: Secretary to ensure David Champ has final version of minutes to publish on website.

# 9. CHAIRMAN AOB

There was nothing further to add.

# 10. COMMITTEE MEMBERS AOB

Preparation of material for 2026 AGM will need to be concluded prior to 2025 year end to ensure material is available for circulation in January 2026 when invoicing for membership fees.

ACTION POINT: Secretary to provide list of material required for 2026 AGM for next

meeting.

## 11. DATE OF NEXT MEETING

Date set for 16<sup>th</sup> July 2025, usual start time of 6pm.