

FERRING ROADS SCHEME ASSOCIATION
Minutes of the Executive Committee
Wednesday 6th May 2026



1. **MEMBERS PRESENT:** Jackie Ring (Chairman) Clive Butcher (Roads Manager)
David Champ (IT & Website) Nikki Hall (Roads Warden)
Simon Thompson (Gardens) Sue Samuels (Treasurer)
Pauline Edwards (Secretary) Shirley Ellerbeck (Publicity)

2. **RESIGNATION/APPOINTMENT TO COMMITTEE**

Jackie Ring advised the committee that Graham Groom had taken the decision to resign following the 2026 AGM. She wanted to thank Graham for his contributions given to the Road Sub Committee and associated work. The committee were also in agreement to approve the co-opting of Clive Butcher as Roads Manager. The committee are to recruit a Roads Assistant in due course.

3. **APOLOGIES OF ABSENCE**

Full committee in attendance.

4. **CHAIRMAN'S WELCOME**

All were welcomed to the meeting with no changes required to the agenda.

5. **MINUTES OF PREVIOUS MEETING**

The minutes of the March 2026 meeting were approved as a true and accurate record. The Chairman signed and dated them accordingly.

6. **REPORTS**

Treasurer

Completed Action Point:

Second fixed term deposit account of £50,000 now opened.

Total funds stand at c£108,000, but with committed expenditure for both roads/drains and gardens to be invoiced. The Committee agreed that the first £50,000 fixed-term deposit account should be re-invested for a further six months. Arrears of £1968 covering seventeen members fees have been received to date. First reminder letters for unpaid fees are in process of distribution.

Action Point:

Second reminder letters to be distributed July 2026.

Roads Sub-Committee

Completed Action Point:

Remedial Works – phase 2 completed involving eleven sites.

DRAINAGE: During the cleansing in March, thirteen gullies were found to be blocked, mostly due to tree root ingress, nine gullies required minor attention and six gullies needed to be re-checked. The contractor has been asked to undertake further work to remedy the problems identified.

Road Repairs: following road survey in early 2026, site meetings are planned with two interested contractors to cover the initial twenty areas highlighted as priority for repair; estimates then to be submitted.

Action Point:

Quotes for road repairs

Quotes for drain repairs

Date for second road sweep

Road Lining work to be considered/costed.

Publicity

Completed Action Point:

Article published for April 2026 All About Ferring.

Advertisement for committee vacancy of Roads Assistant posted on two noticeboards, FRSA web site and Facebook page in addition to All About Ferring April 2026 issue.

Action Point:

Third article – All About Ferring July 2026, deadline for material to Shirley 25/5/2026.

Fourth Article – All About Ferring October 2026

IT/Website

David had raised the matter of non-receipt of email communication amongst committee members with domain host. It was agreed that whilst some areas for improvement had been identified, a further meeting would be required in house to seek a more secure solution going forward.

Action Point:

David and Jackie to discuss FRSA email communication both within committee and scheme members.

Road Warden

Hand delivery of first reminders currently in hand. At least three new road wardens are required: one for North Ferring and two for South Ferring.

Action Point:

Publicity for additional road wardens

Gardens

Completed Action Point:

Costings approved for Ocean Parade

Costings approved for hard landscaping on Clover Lane

Ocean Drive first stage planting completed on 8th April 2026, consisting of Olive trees, Yuccas and Salix. Further planting planned for Autumn 2026. Two pergolas expected to be installed at the end May 2026. Manhole cover on site was identified as a risk to pedestrians but Simon Thompson was pleased to report that Southern Water have installed new cover.

Barbary/Clover Lane site has had hard landscaping completed: new metal edging installed on 23rd March 2026. A generous resident donated a Sycamore sapling which has been planted.

Downsview Road – tub requires compost and addition of two to three plants.

Langbury Lane and The Grove, both maintained by David the appointed gardener.

Simon attended the Parish Council Environmental Meeting in March 2026, where plans for Ocean Parade site were shared.

Action Point:

Planting plan/costings for Ocean Parade

Plant costings for Barbary/Clover Lane

Purchase of compost/plants for Downsview Road

7. 2026 FRSA AGM

Committee approved the content of the minutes from AGM. They will be posted on website awaiting formal approval at 2027 AGM. Venue and timing for 2027 AGM was discussed to reach a higher level of attendance from scheme members.

Action Point:

Venue/Date for 2027 AGM to be agreed.

8. CHAIRMAN AOB

No matters raised.

9. COMMITTEE MEMBERS AOB

No matters raised.

10. DATE OF NEXT MEETING - Wednesday 8th July at 6:00pm.