



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 9th November 2022
at 8 Ferring Marine

Members Present: Trevor Martin (Chairman) Graham Groom (Roads)
David Champ (IT & Website) Simon Thompson (Gardens)
Jackie Ring (Treasurer) Nikki Hall (Roads Wardens)
Pauline Edwards (Secretary)

Apologies:

Apologies were received from Stuart Salter, Denise Ibbertson and Anne Harris.

Chairman's Welcome:

Trevor Martin welcomed all to the meeting. He also clarified that since the last meeting a significant amount of work commissioned by the FRSA had been undertaken, despite the excessive rainfall endured in the area.

Minutes of Previous Meeting:

Agreed as a true and accurate record: Trevor Martin signed and dated them accordingly.

Current Projects:

i) GDPR Compliance

Pauline Edwards had circulated a draft document outlining seven key principles which had been extracted from the ICO website. A copy of the data privacy notice on our web site had also been included in this draft document. This is a work in progress project to outline the FRSA GDPR policy.

ii) Current Vacancies on committee

FRSA will have two vacancies effective 1st January 2023: Treasurer and Property Register. Both vacancies have been advertised on our noticeboards, web site, emailed to all FRSA scheme members along with an advert for the Treasurer in All About Ferring – December 2022 edition. Jackie Ring current Treasurer will provide a handover document at December meeting as the first quarter of 2023 is the most demanding for this role. (Since meeting, Jackie Ring has offered to remain on committee and take responsibility for Property Register role. The committee agreed to accept this proposal with huge thanks extended to Jackie).

iii) Accident Concerns – Telgarth and Jersey Way

The complaint was made by a scheme member who felt the signage at the junction was not adequate. All lines and road signs have been checked and are in place as expected so no further action can be taken. The FRSA are aware of a faded stop sign in the road of Beehive Lane and the Stop road sign in Chalet Road does need to be re-instated. All work is in hand to complete.

iv) Drainage Manhole – Little Paddocks Way/Beehive Lane (east side verge)

The problem has been identified as outside remit of FRSA and Parish Council. The Chairman Trevor Martin has reported the matter to Southern Water. This has been allocated a job reference number and they agreed that this utility access hole is their responsibility.

v) Margaret Metcalf

The FRSA were sad to hear the news of this past committee member's death. She had given approximately 10 years of service leading up to her resignation in 2020, both as a committee member and Chairperson. The FRSA would like to acknowledge her contribution to this committee and that she served the Scheme Members well.

Members Reports:

Treasurer:

Jackie Ring had circulated both September and October monthly reports since last meeting. There are still 133 residents who need to pay to become members of the FRSA. Chaser emails have been posted, emailed and hand delivered over the last three weeks, but very little reaction has been seen with regards to receiving payment. Revenue received up to 31st October 2022 stands at a

total of £99285 (including £2107 for arrears prior years). Last year 92% of residents paid and to date this stands at approximately 90% for 2022. It has been agreed that the Chairman will write to all non-payers for 2022 who had paid in prior years.

Roads:

Road Works/Repair and Resurfacing – Since last meeting Upper West and West Drives have been resurfaced. There are still a few areas that require some finishing work, and this is hand. It should be noted that this predominantly relates to where road surface/edge integrates into personal driveways with a varied range of designs/finishes. There are some ancillary works for line/sign painting yet to be completed but again they are in hand to be done.

The Parish Council thanked the FRSA for the efforts with their road maintenance programme.

Drains/Gully Pots – Following previous extensive survey and vacuum extraction for approximately 210 drains, the most urgent work identified has begun, four drains now repaired. One example being Greenways Crescent, 100m of pipe was excavated, replaced and relevant road areas made good – cost £540. Remaining urgent work is in hand for completion over the next few weeks. It should be noted that approximately £330,000 has been spent in this cost area from 2015 to 2021. The drainage system in the FRSA roads generally lead to gullies or soakaways often sited on private land. The wastewater does not feed into the Southern Water sewage system. Graham Groom will be looking to produce a document for all FRSA scheme members to provide some basic information about this matter, including issues on private land that may have an impact on the efficiency and effectiveness of wastewater flowing into the FRSA drains. Committee members are receiving frequent calls from scheme members regarding flooding issues such as Foamcourt Way, Brook Lane, The Grove. It is clear that this management area seems to be the most costly and time-consuming for the FRSA. Quotes for any further work identified may need to be actioned.

Gardens:

Simon Thompson has written to Ferring Nurseries to confirm that we can no longer afford their services and the contract would cease with immediate effect. This was down to the FRSA new thoughts/approach for future planting and garden care envisaged to manage this. The FRSA recognised the work that had been carried out by Ferring Nurseries in previous years was of a good standard. A further meeting will be arranged with the other main supplier AC to discuss the future. Voluntary contributions to this cost area stills shows a shortfall of approximately £1600 as at 31.10.22

Ocean Drive flower beds did suffer some damage after a collision involving a car.

Website/IT: Nothing exceptional to report. Consideration to the use of moving accounts management to more appropriate software may need to be considered when a new treasurer has been appointed.

Road Wardens: Hand delivery of payment reminder notices currently in hand.

Property Register: Database fully up to date. Trevor Martin had completed a walkabout review since last meeting and shared comments with committee. This is useful to ensure all FRSA records are current and accurate.

Publicity: Notice boards all fully up to date.

Any Other Business:

Trevor Martin and Graham Groom attended the GPI meeting on 17th October. Planned expenditure for roads and drains by the FRSA was relayed to those present at the meeting.

Review of annual fee was deemed essential in light of inflation being in excess of 10% and repair costs showing an even greater increase. Committee agreed annual fee should be £85 with effective 1/1/23.

The meeting concluded at 9pm and date for the next meeting is 7th December 2022, to be held at 5 Herm Road.