



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 15th November 2023 at 5 Herm Road.

Members Present: Trevor Martin (Chairman) Graham Groom (Roads)
David Champ (IT & Website) Sue Samuel (Treasurer)
Jackie Ring (Roads Registrar) Simon Thompson (Garden)
Pauline Edwards (Secretary)

Apologies:

Apologies had been received from Nikki Hall and Stuart Salter.

Chairman's Welcome:

Trevor Martin welcomed all to the meeting.

Minutes of Previous Meeting:

September 2023 minutes were agreed as a true and accurate record: Trevor Martin signed and dated them accordingly.

Current Projects:

- **Drainage**

Since the last meeting the Chairman and Roads Manager have met on a number of occasions with regards to the management of road drainage water. It should be noted that throughout the whole village, the recent extreme levels of rainwater had caused numerous floods, both into roads and residents' properties. The FRSA have spoken to scheme members affected by this and a list of work that requires prompt action is in the process of being created. Southern Water have been consulted regarding the Ferring sewer system and the need for an upgrade to cope with severe weathers as seen in October. Ongoing communication is in place with Southern Water.

- **Warren Verges/hedgerow**

After many efforts to establish ownership of some of the land in this area of the village, it had to be deemed as no-man's land. Concerns were raised regarding vegetation affecting the annual road sweep/road drainage, so the Chairman took the decision to tackle the overgrowth at the FRSA cost. This will be done as a one-off piece of work. Work is scheduled for 13/12/23.

- **The Warren Covenant**

An enquiry was raised by a scheme member with regards to a covenant attached to their property, citing restrictions to landscaping. The FRSA do not govern any covenants attached to scheme members properties.

- **Gas mains work**

The FRSA have been advised that despite the later start to the scheduled work in the village, it is anticipated work will be completed before Christmas 2023.

- **2023 review of objectives**

- ❖ **Increase the percentage of owners who pay the road fee** - every effort has been made to increase owners paying the road fees, with an initial invoice being sent, then three further reminders throughout the year.
- ❖ **Xero trial** - The software did provide several noticeable advantages over the existing methods. This will be revisited again during 2024.
- ❖ **Garden expenditure**- now under control. Spending is from assured funds held in bank.
- ❖ **Aim for six hundred email addresses** - 623 achieved.
- ❖ **Recruit a new chairman** - Jackie Ring has agreed to be chairman effective 1/1/24.
- ❖ **Write to long-term nonpayers** - System fully in place to encourage payment/membership.
- ❖ **Update GDPR** - completed and sits alongside constitution material.

- **2024 Objectives**

This was rescheduled for January 2024 meeting. It was also agreed that a review of Executive Committee roles would be discussed at next meeting.

Members Reports:

Treasurer:

The September and October 2023 monthly reports had been circulated showing that 2023 membership fees of £101418 and arrears of £1345 had been received to date. The third and final reminders for any unpaid 2023 service charges will be sent out during November.

Roads/Drains

FRSA decided to proceed with the 2023 scheduled road repairs/white lining, despite Gas Mains work still not complete. This work covered Clover Lane to Ferringham Lane, a part of Florida Road and the corner of Ansisters Rd and Clover Lane. Beehive Lane remedial work to the drains had also been carried out. It is hoped that the annual road sweep can be completed in December 2023. Drain repairs list will be created using information derived from the drains survey completed in 2022, along with the issues highlighted from the recent extreme rainfall in October 2023.

Gardens:

Plants, including Tulip and Allium bulbs have been ordered for Ocean Drive site. Various areas have been also tidied in readiness for Winter and later planting. Once Ocean Drive has been completed, focus will then be moved to Langbury Lane and The Grove.

Website/IT:

Nothing exceptional to report. Work has already started to be ready for 2024 invoicing.

Roads Manager:

One further Road Warden has been recruited. The next task for Road Wardens will be delivering by hand the January 2024 invoices, around seven hundred addresses.

Property Register:

Work continues to maintain the database to be as current and accurate as possible.

Any Other Business:

Sue Samuels represented the FRSA at the Ferring Armistice service, laying a wreath on the memorial.

It was noted that the apartments on the Tudor Court Development will not be completed until 2024. FRSA are working with third party management companies regarding incorporating the membership fee into the service charge.

The committee wanted to thank the outgoing Chairman Trevor Martin for all his dedicated service and hard work in the last ten plus years. A card was presented to him on behalf of the FRSA scheme members.

Next meeting is 10/1/24 – 7pm at 8 Ferring Marine

The meeting concluded at 9pm.