

FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting

held on Wednesday 11th November 2025



1. **MEMBERS PRESENT:** Jackie Ring (Chairman) Clive Butcher (Roads Liaison)
David Champ (IT & Website) Nikki Hall (Road Wardens)
Sue Samuels (Treasurer) Simon Thompson (Gardens)
Pauline Edwards (Secretary) Graham Groom (Roads)

2. APOLOGIES:

Shirley Ellerbeck offered her apologies for not being able to attend meeting.

3. CHAIRMAN'S WELCOME:

All were welcomed to the meeting, with no changes required to agenda.

4. MINUTES OF PREVIOUS MEETING:

The minutes of the September 2025 meeting were approved as a true and accurate record. The Chairman signed and dated them accordingly.

5. REPORTS

Treasurer

Completed Action Points: Third reminder letters with Road Wardens for hand delivery

Total funds in hand stood at approximately £180,000. It is expected that payments totalling £70,000 will be made this financial year. As a result of current despatch of third reminder letters, eleven scheme members now paid along with two arrears payments. Treasurer to investigate the possibility of opening fixed term deposit account.

Action Point: Treasurer to feed back to committee on fixed term deposit account options.

Roads Sub-Committee

Drainage

Tender documents have been sent to seven companies for annual gully clear. When all companies have responded, the RSC will review the quotes based on first stage of work required: jetting gullies to identify any problems.

Action Point: Confirmation of date for annual gully clear.
2025 third phase drain repairs to be costed – deferred until after gully clear, likely now to be budgeted as 2026 expenditure.

Road Repairs

Completed Action Points: Road sweep dates are 11th and 13th November 2025

Road repairs have been completed for three sites out of twenty for second phase road repairs. Clive Butcher will continue to monitor the work, liaising with contractors and scheme members accordingly.

Action Point: Second phase road repair in hand. Completion likely early 2026.

Gardens

Completed Action Points: No TPO on apple tree located on Ocean Drive garden site.

Edging work on Clover /Barbary Lane site scheduled for mid-November with an expected date of end November early December to prepare centre for subsequent planting.

It was agreed to obtain revised quote for Ocean Parade site to include removal of apple tree. Work is expected to be completed early 2026. Planting and associated costs will then be assessed.

Action Point: Planting costings for centre section of Clover/Barbary Lane site.
Planting plan/costings for beds and tree work for Ocean Parade

Publicity

Next article in All About Ferring will be January 2026.

Action Point: **Draft of article to be shared with committee.**

IT & Website

Completed Action Point: New logo design sent to committee for approval

New logo design approved and ready to be used on all FRSA documentation and web site.

Road Wardens

Action Point: **Road Wardens to complete delivery of third reminder letters by 30/11/25**

Secretary

Deadlines for 2026 AGM documentation were agreed at meeting.

Action Point: **Simon Thompson to complete check on summary of changes on Constitution Document by 31/1/26.**
Secretary to recirculate updated 2026 AGM documents to committee prior to next meeting.

6. CHAIRMAN AOB

Nothing to report.

7. COMMITTEE MEMBERS AOB

It was agreed that all material for 2026 invoicing will be with David Champ to start email despatch for w/c 5/1/2026.

Action Point: **Chairman and Treasurer to provide material for 2026 invoicing to David Champ.**

8. DATE OF NEXT MEETING

Dates for next two meetings were set for 21/1/2026 and 4/3/2026. It should be noted that Secretary will not be able to attend January 2026 meeting. Agenda and minutes will need to be done by another committee member.