



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 12th October 2022
at 5 Herm Road

Members Present: Trevor Martin (Chairman) Graham Groom (Roads)
Denise Ibbertson (Roads Registrar) Anne Harris
David Champ (IT & Website) Simon Thompson (Gardens)
Pauline Edwards (Secretary) Stuart Salter (Publicity)

Apologies:

Apologies were received from Jackie Ring and Nikki Hall.

Chairman's Welcome:

Trevor Martin welcomed all to the meeting.

Minutes of Previous Meeting:

Agreed as a true and accurate record: Trevor Martin signed and dated them accordingly.

Current Projects:

i) Open Reach/Morrisons

Graham Groom and Trevor Martin met with a supervisor from Morrisons in July 2022. The FRSA felt it may have been beneficial to all concerned to create a working relationship with such contractors. Morrisons are a sub-contractor for the installation of Fibre-Optics to the area. However, after the meeting and subsequent discussions amongst all parties, it would seem that there was little that the FRSA could do to assist with the implementation of this network project as it fell outside the remit of the Association.

ii) South Drive – additional yellow lines

After further investigation, it would appear that the TRO currently in place restricts any further additional “line-markings” being added to those in situ. The scheme member who raised this matter has now been informed.

iii) Data analysis- web site

From the data made available to the committee, it was proving difficult to formulate any findings/summaries that would be useful to report or act on. So, no further action will be taken at the present time.

iv) All about Ferring – December 2022

A first draft had been circulated to the committee and some initial feedback/comments had been received. Pauline Edwards will amend the draft and re-circulate for final comment before submitting to the editor w/c 21/10/22.

v) GDPR Compliance

After much discussion at the meeting, it was agreed that we needed to have a document in place that outlined our policy and current sound practices in place. This would in time be added as an additional item to our constitutional documents. David Champ had circulated a very comprehensive guide downloaded from the ICO and the key focus would be the seven main principles defined within this guide. Pauline Edwards would make a start on the policy and circulate to committee in due course. David Champ did confirm that we have a privacy statement in place on the web site.

Members Reports:

Treasurer:

Jackie Ring will circulate the September 2022 monthly report following her return from holiday. She was able to confirm that only £155 had been received as income in September 2022.

Roads:

Road Works/Repair and Resurfacing – Following last month’s meeting, Drivepoint had initially been commissioned to resurface West Drive. Following that meeting the chairman then took the decision to maximise on the quote cost of £32,000 and relook at the work to include Upper West Drive. The committee has since learnt that the total cost to do both roads would be £58,500 (a very competitive price based on a previous quote from 2021). This joint road project has now been commissioned; work due to take place w/c 24th October 2022. Additional small works on various roads costing around £3240 plus remedial works along Beehive Lane will be completed at the same time. Graham Groom will provide a letter to all residents affected by this work. It was also noted that there are several scheme members yet to pay their 2022 fees in the roads mentioned above. No real solution seems to be available to either insist or encourage such payments to be made. Following the meeting the Chairman took the decision to write to “overdue” scheme members in West Drive and Upper West Drive in the hope that he could highlight the need for all scheme members to pay fees, particularly when potentially benefitting from costly repairs seen at the end of their driveways.

Drains/Gully Pots – Drainage work agreed from September 2022 meeting will be undertaken in several phases throughout late October and beginning November.

Gardens:

Simon Thompson presented the Committee with the proposal of a 2–3-year plan to change the emphasis for the garden sites. The focus behind this, being the reduction of ongoing costs, together with a move towards more sustainable planting. The Committee approved the suggested approach. Simon Thompson will now look at costings and savings under the proposals.

Website/IT:

The “works planned” sector on the web site has been updated for 2022, and a consolidation exercise between the pages “works” and “roads” is now in place. Pauline Edwards will email David Champ with the roads report provided for this meeting.

Road Wardens: From a report given to the Charman, wardens are ready for any delivery work. Nikki Hall had confirmed that she will not be available 20-25 November 2022 to co-ordinate such requirements.

Property Register: Searches from land registry remain at £3 per property search.

Publicity: Nothing to report

Any Other Business:

Simon Thompson will send garden update to David Champ for inclusion on web site. There appeared to be an issue with Southern Water being able to read the meter within the garden area of Ocean Drive. Simon has taken a picture of the meter reading and advised them accordingly. It was agreed that the FRSA would forgo a Christmas tree this year to save costs. Lights will be incorporated into the existing trees on the site.

Trevor Martin and Graham Groom will attend the next GPI meeting in October 2022.

Trevor Martin agreed to lay the wreath for Remembrance Sunday on behalf of the FRSA.

The meeting concluded at 8.45pm

The next meeting will be held on Wednesday 9th November 2022, 7pm at 8 Ferring Marine.

December 2022 meeting will be held on the 7th at 5 Herm Road.