



FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Tuesday 3rd September 2024
at 8 Ferring Marine, 7pm start.

Members Present:

Jackie Ring (Chairman)	Clive Butcher (Roads Liaison)
David Champ (IT & Website)	Nikki Hall (Road Warden)
Simon Thompson (Garden)	Pauline Edwards (Secretary)
Sue Samuels (Treasurer)	Graham Groom (Roads)
Shirley Ellerbeck (Publicity)	

Apologies:

All committee members were present at meeting.

Chairman's Welcome:

Jackie Ring welcomed all to the meeting and stated that her summary of topics provided in email to all committee members will be discussed within the relevant sections of the agenda.

Minutes of Previous Meeting:

July 2024 minutes were agreed as a true and accurate record: Chairman signed and dated them accordingly.

Review of action points

- **Completed**

Date for 2025 AGM set as 29th March 2025. **ALL**

Conway's drainage CCTV survey quote approved – see email dated 17/8/24, approved remotely by committee on 18/8/24. **RSC**

No evidence of any covenants attached to Ocean Drive Garden Site. **JR**

Second quarter reminders for unpaid membership fees distributed. **SS/DC/NH**

- **In Progress**

Licence document for Ocean Drive garden site. Dialogue ongoing with P & F Estates Ltd. **ST**

Bench repairs/replacement for Ocean Drive and Langbury Lane garden sites. **ST**

Langbury Lane/Clover Lane garden sites – routine/non-routine maintenance outline and quotes. **ST**

- **Deferred**

All About Ferring articles December 2024. **SE**

REPORTS

Gardens

Limitations on time availability both by Simon Thompson and assigned gardener had affected the general maintenance of garden sites. This situation is expected to improve by end of September 2024.

Three areas as outlined as “in progress” action points remain in place as follows:-

Action: *Written agreement from P & F Estates re maintenance of Ocean Drive Site. **ST***
*Clover Lane/Barbary Lane island site; pruning quotes. **ST***
*Bench repairs for Ocean Drive and Langbury Lane. **ST***

It was agreed that the two signs on Ocean Drive garden site should be moved to face Beehive Lane

Action: *Relocate two signs on Ocean Drive Garden site. **ST***

Roads Sub Committee

Conway's CCTV survey planned for 30/9/24 to 2/10/24. Report from this exercise will allow committee to plan and budget for ongoing work required.

Action: **RSC** to provide committee with costs of repair works required following CCTV survey.

It was agreed that “**maintenance of rainwater drainage systems**” as stated in constitution document requires a comprehensive review, both on web site and within processes to resolve current future issues arising. It was agreed that any work undertaken should be restricted to roadside areas falling under FRSA remit and not individual members’ driveways.

Action: **CB** agreed to undertake review for written policies of **management of rainwater drainage systems**, incorporating the comments received from committee to date.

Treasurer

Bank balance as at 3/9/24 was recorded as approximately £155,000. Following distribution of second quarter reminders, a further one hundred membership fees had been received. Treasurer was pleased to report that arrears of £2000 for 2023 fees had been received this year so far. It was agreed that membership fee for 2025 will be discussed at next meeting, due to concern over likely costs for ongoing drainage repairs.

Action: **ALL** – 2025 membership fee review at next meeting.

Publicity

Article due to appear in September 2024 edition of All About Ferring now scheduled to appear in October 2024 issue.

Shirley Ellerbeck felt that the Perspex covering on noticeboard at Village Hall was cloudy and made it difficult to read material posted.

Action: **PE** agreed to raise matter with Parish Council.

IT

Work has been carried out on home page of web site to clarify FRSA aims and objectives and signpost for any additional matters not in our remit. David Champ requested for further photos to be provided wherever possible.

Road Wardens

Nikki Hall advised committee that further road wardens will be required in future, methods of recruitment yet to be determined.

Action: **ALL** assist with recruitment of road wardens.

Any other business – Committee

Topic of additional beach huts was raised at FPC, Environmental Committee meeting on 12/8/24. It was noted that this topic is in the initial stages of discussion at all levels within the parish, district, and county councils. Going forward it was unclear whether this would have an impact on the work of FRSA.

It was agreed to purchase a wreath on behalf of FRSA for 2024 Remembrance Service at village memorial. Sue Samuels agreed to attend service.

Action: **PE** to confirm to Parish Council re purchase of wreath.

Booking for AGM to be confirmed at Ferring Retirement Club room in March 2025.

Action: **PE** to confirm date of 29th March 2025 to Ferring Club booking secretary,

Any other business – Chairman

Dunkerton’s, SGN contractors for gas repairs in village continue to inform Jackie Ring and all Ferring residents, regarding ongoing works on FRSA roads and any queries or issues with the gas repairs, then contact would need to be made with Dunkerton directly -

office@Dunkertonutilitiesltd.co.uk. It should be noted that The FRSA have no control over any aspect of the work being undertaken and purely relay information provided to them by these contractors.

Next meeting is 6/11/24 – earlier time of 6pm at 8 Ferring Marine.

The meeting concluded at 9pm